

RONALD REAGAN CHARTER SCHOOL ALLIANCE
Sycamore Academy of Science and Cultural Arts
Annual - Regular Board Meeting Minutes
 Renaissance Plaza
 32326 Clinton Keith Road, Suite 202
 Wildomar, CA 92595
 Phone: (951) 678-5217
August 18, 2014 @6:00 p.m.

<u>Board Members</u>
William Sampson, President
Roland Skumawitz, Secretary/Treasurer
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt

1.0 CALL TO ORDER

Introduction of Guests

The meeting was called to order by the Board Chair at 6:03 p.m.

2.0 OPEN GENERAL SESSION

ROLL CALL

	Present	Absent
Mr. William Sampson	<u> X </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> X </u>

Other guests present: None

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Mr. Skumawitz Second: Dr. Flores Vote: 4 - 0

ROLL CALL

	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

6.0 INFORMATION SESSION:

6.1 Ed Tec Financial Update Report (Attachment 6.1)

Presentation of the status of our school's finances and progress on next year's budget.

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

6.2 School Report/Special Education Report

Report on school business and Special Education.

Presented by: Barbara Hale, Director/Principal and SASCA's Special Education Liaison

6.3 Facility and Construction Report

Facility and construction update.

Presented by: Barbara Hale, Director/Principal

6.4 Enrollment Data and Attendance Report (Attachment 6.4)

Presentation of current enrollment data and data submission, comparison of previous years.

Presented by: Laura Girard, Secretary

7.0 ACTION ITEMS:

7.1 Approve the 2013/14 Unaudited Actuals (Attachment 7.1)

Approve the 2013/14 Unaudited Actuals.

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

Motion: Dr. Flores Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

7.2 Review and approve the revised 2014/15 School Calendar (Attachment 7.2)

Review and approve the revised 2014/15 School Calendar.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

7.3 Approve Personnel Order 0001/2014/2015 (Attachment 7.3)

Approve Personnel Order 0001/2014/2015.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

7.4 Review and approve the Retainer Agreement Hansberger & Klein, LLP for Ronald Reagan Charter School Alliance (Attachment 7.4)

Review and approve the Retainer Agreement Hansberger & Klein, LLP for Ronald Reagan Charter School Alliance.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	X	_____	_____
Mr. Roland Skumawitz	X	_____	_____
Dr. Ingrid Flores	X	_____	_____
Mrs. Elizabeth Halikis	X	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

7.5 Review and approve the Retainer Agreement Hansberger & Klein, LLP for 3151 Palomar Street, LLC (Attachment 7.5)

Review and approve the Retainer Agreement for Hansberger & Klein, LLP for 23151 Palomar Street, LLC.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Mr. Sampson Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	X	_____	_____
Mr. Roland Skumawitz	X	_____	_____
Dr. Ingrid Flores	X	_____	_____
Mrs. Elizabeth Halikis	X	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

7.6 Review and approve the Transgender and Gender Nonconforming Student Nondiscrimination Policy (Attachment 7.6)

Review and approve the Transgender and Gender Nonconforming Student Nondiscrimination Policy.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Sampson Second: Mr. Skumawitz Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	X	_____	_____
Mr. Roland Skumawitz	X	_____	_____
Dr. Ingrid Flores	X	_____	_____
Mrs. Elizabeth Halikis	X	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

7.7 Review and approve the Employee Handbook (Attachment 7.7)

Review and approve the Employee Handbook.

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Mr. Sampson Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	X	_____	_____
Mr. Roland Skumawitz	X	_____	_____
Dr. Ingrid Flores	X	_____	_____

Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

7.8 Review and approve the Parent/Student Handbook (Attachment 7.8)
Review and approve the Parent/Student Handbook.

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

7.9 ANNUAL MEETING

Annual meeting for the election of the board officers for the 2014/15 school year.

President: Mr. Sampson

Motion: Mr. Skumawitz Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

Secretary/Treasurer: Mr. Skumawitz

Motion: Mr. Sampson Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>	<u> </u>

8.0 CONSENT CALENDAR

8.1 Approval of the Minutes: June 17, 2014 (Attachment 8.1)

8.2 Approval of the Minutes: July 23, 2014 (Attachment 8.2)

8.3 Approval of the Check Register for June/July 2014 (Attachment 8.3)

Motion: Mr. Sampson Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>

Mrs. Elizabeth Halikis
Mr. Daniel Leavitt

 X _____


9.0 ADJOURNMENT

Motion: Mr. Sampson Second: Mr. Skumawitz Vote: 4 - 0

ROLL CALL	Present	Absent
Mr. William Sampson	<u> X </u>	_____
Mr. Roland Skumawitz	<u> X </u>	_____
Dr. Ingrid Flores	<u> X </u>	_____
Mrs. Elizabeth Halikis	<u> X </u>	_____
Mr. Daniel Leavitt	_____	_____

The meeting was adjourned at 7:52 p.m.

I, Roland Skumawitz, attest and certify these minutes to be true and factual.



Roland Skumawitz

 10-20-14
Date