



Ronald Reagan Charter School Alliance

**Regular Board Meeting Minutes**

23151 Palomar Street  
Wildomar, CA 92595  
Phone: (951) 678-5217

<u>Board Members</u>	
Roland Skumawitz, President	
Ingrid Flores	
Elizabeth Halikis	
Daniel Leavitt, Secretary/Treasurer	
Matthew Roberson	

**January 23, 2017 @6:00 p.m.**

**1.0 CALL TO ORDER**

The meeting was called to order by the Board Chair at 6:07 p.m.

**2.0 OPEN GENERAL SESSION**

Establishment of a Quorum

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>          </u>	<u>  X  </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>  X  </u>	<u>          </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

*Other guests present:*  
John Arndt, Savantco

**3.0 PLEDGE OF ALLEGIANCE**

**4.0 APPROVAL OF THE AGENDA**

Motion: Mrs. Halikis Second: Mr. Roberson Vote: 4 - 0

**5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:**

Brad Lukens, Arbitrage Management Group, stated his company advises clients on investments.

**6.0 INFORMATION SESSION:**

**6.1 Teacher's Report**

Report on classroom activities and events.

*Presented by: Christina Acevedo and Melissa Martinez, Sycamore Academy Teachers*

**6.2 Financial Report (Attachment 6.2)**

Presentation of the status of Sycamore Academy finances.

*Presented by: John Arndt, SavantCo Education*

**6.3 Special Education Report**

Report on Sycamore Academy's Special Education Program including current data, services and needs.

*Presented by: Jennifer Smith, Education Specialist*

**6.4 Operations Report**

Presentation regarding English Language Learner data and Enrollment data. Operations status report.

*Presented by: Laura Girard, Operations Coordinator*

- 6.5 Director's Report**  
Presentation regarding school administration, current legislation that may impact the school and capital outlay project.  
*Presented by: Barbara Hale, Executive Director/Principal*
- 6.6 Sycamore Preparatory Academy**  
Presentation regarding Sycamore Preparatory Academy petition submission to Chino Valley Unified School District.  
*Presented by: Barbara Hale, Executive Director/Principal*
- 6.7 School Report**  
Update on Sycamore's education program, assessments, and professional development.  
*Presented by: Jeff Morabito, Assistant Principal*

**7.0 ACTION ITEMS:**

- 7.1 Employee Handbook (Attachment 7.1)**  
The board will review and consider the updated Employee Handbook.

Staff recommendation: Staff recommends approval of the updated handbook.  
*Presented by: Barbara Hale, Executive Director/Principal*

Motion: Mr. Leavitt Second: Mr. Roberson Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>      </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>  X  </u>	<u>      </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>      </u>

- 7.2 Safe School Plan (Attachment 7.2)**  
The board will review and consider the updated Safe School Plan.

Staff recommendation: Staff recommends approval of the updated plan.  
*Presented by: Laura Girard, Operations Coordinator*

Motion: Mrs. Halikis Second: Mr. Leavitt Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>      </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>  X  </u>	<u>      </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>      </u>

- 7.3 SARC Report (Attachment 7.3)**  
The board will review and consider the 2015-2016 SARC Report.

Staff recommendation: Staff recommends approval of the 2015-2016 SARC Report.  
*Presented by: Jeff Morabito, Assistant Principal*

Motion: Mr. Leavitt Second: Mr. Roberson Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>  X  </u>	<u>          </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

**8.0 CONSENT CALENDAR**

Consent Calendar Items are considered routine and may be enacted by a single motion.

**8.1 Approval of the Minutes: November 14, 2016 (Attachment 8.1)**

**8.2 Approval of the Minutes: December 5, 2016 (Attachment 8.2)**

**8.3 Check Register for November and December 2016 (Attachment 8.3)**

Motion: Mrs. Halikis Second: Mr. Levitt Vote: 4 - 0

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>  X  </u>	<u>          </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

**9.0 BOARD COMMENTS:**

No comments.


**10.0 ADJOURNMENT**

Motion: Mr. Leavitt Second: Mr. Roberson Vote: 4 - 0

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>  X  </u>	<u>          </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

The meeting was adjourned at 7:10 p.m.

I Daniel Leavitt, attest and certify these minutes to be true and factual.

  
 \_\_\_\_\_  
 Daniel Leavitt

  2/13/17    
 \_\_\_\_\_  
 Date