



Ronald Reagan Charter School Alliance
 Regular Board Meeting Minutes
 23151 Palomar Street
 Wildomar, CA 92595
 Phone: (951) 678-5217

<u>Board Members</u>
Roland Skumawitz, President
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt, Secretary/Treasurer
Matthew Roberson

November 14, 2016 @6:00 p.m.

1.0 CALL TO ORDER

The meeting was called to order by the Board Chair at 6:08 p.m.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____X_____
Dr. Ingrid Flores	_____X_____	_____
Mrs. Elizabeth Halikis	_____X_____	_____
Mr. Daniel Leavitt	_____X_____	_____
Mr. Matthew Roberson	_____X_____	_____

Other guests present:
 Roy Kim, Savantco

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

6.0 INFORMATION SESSION:

6.1 Teacher's Report

Report on classroom activities and events.

Presented by: Heather Cicalo and Samantha Etchandy, Sycamore Academy Teachers

6.2 Financial Report (Attachment 6.2)

Presentation of the status of Sycamore Academy finances.

Presented by: Roy Kim, SavantCo Education

6.3 Special Education Report

Report on Sycamore Academy's Special Education Program including current data, services and needs.

Presented by: Lisa Fortin and Jennifer Smith, Education Specialists and Tess Brown, Student Support Services Coordinator

6.4 Operations Report

Presentation on enrollment and attendance data. Operations status report.

Presented by: Laura Girard, Operations Coordinator

6.5 Director's Report
 Presentation regarding school administration, current legislation that may impact the school and capital outlay project.
Presented by: Barbara Hale, Executive Director/Principal

6.6 School Report
 Update on Sycamore's education program, assessments, and professional development.
Presented by: Jeff Morabito, Assistant Principal

7.0 ACTION ITEMS:

7.1 Sexual Harassment Policy (Attachment 7.1)
 The board will review and consider the updated Sexual Harassment Policy.

Staff recommendation: Staff recommends approval of the updated policy.
Presented by: Barbara Hale, Executive Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____X_____	_____
Mrs. Elizabeth Halikis	_____X_____	_____
Mr. Daniel Leavitt	_____X_____	_____
Mr. Matthew Roberson	_____X_____	_____

7.2 Employee Handbook (Attachment 7.2)
 The board will review and consider the updated Employee Handbook with the amendment to include E cigarettes and alignment edits.

Staff recommendation: Staff recommends approval of the updated handbook.
Presented by: Barbara Hale, Executive Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____X_____	_____
Mrs. Elizabeth Halikis	_____X_____	_____
Mr. Daniel Leavitt	_____X_____	_____
Mr. Matthew Roberson	_____X_____	_____

7.3 Safe School Plan (Attachment 7.3)
 The board will review and consider the updated Safe School Plan.

Staff recommendation: Staff recommends approval of the updated plan.
Presented by: Barbara Hale, Executive Director/Principal

No action taken

7.4 **First Interim Report (Attachment 7.4)**
The board will review and consider the First Interim Report.

Staff recommendation: Staff recommends approval of the report.
Presented by: Barbara Hale, Executive Director/Principal

Item tabled

8.0 **CONSENT CALENDAR**
Consent Calendar Items are considered routine and may be enacted by a single motion.

8.1 **Approval of the Minutes: October 10, 2016 (Attachment 8.1)**
8.2 **Check Register for October 2016 (Attachment 8.2)**

Motion: Dr. Flores Second: Mr. Roberson Vote:4 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____X_____	_____
Mrs. Elizabeth Halikis	_____X_____	_____
Mr. Daniel Leavitt	_____X_____	_____
Mr. Matthew Roberson	_____X_____	_____

9.0 **BOARD COMMENTS:**
No comments.

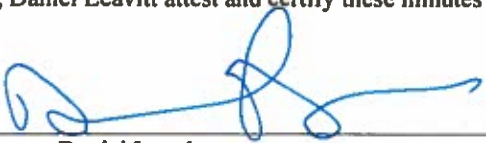
10.0 **ADJOURNMENT**

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

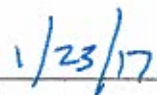
ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____X_____	_____
Mrs. Elizabeth Halikis	_____X_____	_____
Mr. Daniel Leavitt	_____X_____	_____
Mr. Matthew Roberson	_____X_____	_____

The meeting was adjourned at 7:05 p.m.

I, Daniel Leavitt attest and certify these minutes to be true and factual.



Daniel Leavitt



Date