



<u>Board Members</u>
Roland Skumawitz, President
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt, Secretary/Treasurer

Ronald Reagan Charter School Alliance

**Regular Board Meeting Minutes**

23151 Palomar Street, Room 44

Wildomar, CA 92595

Phone: (951) 678-5217

**September 14, 2015 @6:00 p.m.**

**1.0 CALL TO ORDER**

Introduction of Guests

The meeting was called to order by the Board Chair at 6:01p.m.

**2.0 OPEN GENERAL SESSION**

Establishment of a Quorum

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>      </u>	<u>      </u>

*Other guests present:*

SavantCo Education Services

Hamel Contracting, Inc.

PJHM Architects

Hansberger and Klein, LLC

**3.0 PLEDGE OF ALLEGIANCE**

**4.0 APPROVAL OF THE AGENDA**

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

**5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:**

No comments.

**6.0 INFORMATION SESSION:**

**6.1 Introduction of Personnel (Attachment 6.1)**

Introduction of each teaching team and support staff for the 2015-2016 school year.

*Presented by: Barbara Hale, Executive Director/Principal*

**6.2 Construction Report (Attachment 6.2)**

Report on Construction project at 23151 Palomar St.

*Presented by: Grant Hamel, Hamel Contracting and Tom Kruse, PJHM Architects*

**6.3 Financial Report (Attachment 6.3)**

Presentation of the status Sycamore Academy finances.

*Presented by: Roy Kim, SavantCo Education*

**6.4 Director's Report**

Presentation regarding school administration and operations and an update on current legislation that may impact the school.

*Presented by: Barbara Hale, Executive Director/Principal*

**6.5 School Report**

Report on recent and upcoming school events and activities.

*Presented by: Jeff Morabito, Assistant Principal*

**7.0 ACTION ITEMS:**

**7.1 El Dorado County Charter SELPA Local Plan Revision – Governance and Administration (Attachment 7.1)**

In May 2014 the Charter SELPA CEO Council approved updated policies to align many of the governance activities with current practice. The Charter SELPA Local Plan Revision – Governance and Administration Chapter has been updated to reflect the current policies of the Charter SELPA. In May 2015 the Charter SELPA CEO Council approved the updated Local Plan Revision – Governance and Administrative Chapter, a copy of which has been provided to the members of this board.

Staff recommendation: It is recommended that the board of Sycamore Academy of Science and Cultural Arts, in accordance with federal and state laws and regulations, shall adopt the El Dorado County Charter SELPA Local Plan and its updated Governance and Administration Chapter.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**7.2 Unaudited Actuals (Attachment 7.2)**

The board will review and consider the Unaudited Actuals.

Staff recommendation: Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 – 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**7.3 2015/2016 Personnel Order (Attachment 7.3)**

The board will review and consider the staffing plan for the 2015/2016 school year.

Staff recommendation: Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**7.4 RRCSA Safe School Plan (Attachment 7.4)**

The board will review and consider the revised Safe School Plan.

Staff recommendation: The Safe School Plan has been revised to reflect the change of location, new evacuation routes and clarifying language has been added. Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**7.5 RRCSA Acceptable Use for School Computer Systems Policy 4000.101 (Attachment 7.5)**

The board will review and consider the Acceptable Use for School Computer Systems Policy 4000.101.

Staff recommendation: The Acceptable Use for School Computer Systems Policy reflects acceptable uses for the school's computer systems and network. Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**7.6 Commercial Sub-Lease Agreement (Attachment 7.6)**

The board will review and consider the Commercial Sub-Lease with Ortega Trails Youth Centers.

Staff recommendation: The Commercial Sub-Lease with Ortega Trails Youth Centers allow Sycamore families access to a much needed resource on our campus. Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

Motion amended for approval with the contract amount to be determined by a sub committee.

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

- 7.7 **Revised 2015/2016 School Calendar (Attachment 7.7)**  
 The board will review and consider the revised 2015/2016 school calendar.

Staff recommendation: The adjustment to the calendar is necessary to ensure that students receive the required number of school days during the school year. Staff recommends approval.  
*Presented by: Barbara Hale, Director Principal*

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 – 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>      </u>	<u>      </u>

- 8.0 **CONSENT CALENDAR**  
 Consent Calendar Items are considered routine and may be enacted by a single motion.

- 8.1 **Approval of the Minutes: August 10, 2015 (Attachment 8.1)**  
 8.2 **Approval of the Check Register for June, July and August 2015 (Attachment 8.2)**

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 – 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>      </u>	<u>      </u>

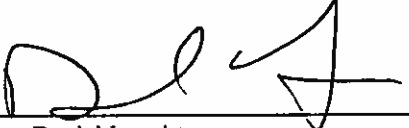
- 9.0 **BOARD COMMENTS:**  
 No comments.

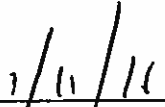
- 10.0 **ADJOURNMENT**  
 Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 – 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>      </u>	<u>      </u>

The meeting was adjourned at 6:46 p.m.

I Daniel Leavitt, attest and certify these minutes to be true and factual.

  
 \_\_\_\_\_  
 Daniel Leavitt

  
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 Date