



Ronald Reagan Charter School Alliance

Regular Board Meeting Agenda

23151 Palomar Street

Wildomar, CA 92595

Phone: (951) 678-5217

May 9, 2016 @6:00 p.m.

<u>Board Members</u>
Roland Skumawitz, President
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt, Secretary/Treasurer
Matthew Roberson

1.0 CALL TO ORDER

Introduction of Guests

The meeting was called to order by the Board Chair at _____.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

Other guests present:

Hansberger and Klein, LLC

SavantCo Education Services

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: _____ Second: _____ Vote: _____

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

6.0 INFORMATION SESSION:

6.1 Teacher’s Report

Report on classroom activities and events.

Presented by: Katie Olson and Sarah Lease, Sycamore Academy Teachers

6.2 Financial Report (Attachment 6.2)

Presentation of the status of Sycamore Academy finances.

Presented by: Roy Kim, SavantCo Education

6.3 Special Education Report

Report on Sycamore Academy’s Special Education Program including current data, services and needs.

Presented by: Tanya Meeks and Jennifer Smith, Education Specialists and Tess Brown, Student Support Services Coordinator

6.4 Director’s Report

Presentation regarding school administration and update on current legislation that may impact the school.

Presented by: Barbara Hale, Executive Director/Principal

6.5 School Report

Update on Sycamore’s education program, assessments, WASC and professional development.

Presented by: Jeff Morabito, Assistant Principal

6.6 Operations Report

Presentation on enrollment and attendance data. Operations status report.

Presented by: Laura Girard, Operations Coordinator

7.0 PRESENTATIONS

7.1 Investing Bond Proceeds

Presentation on Debt Service Reserve Funds from our bond transactions in the event of default payment.

Presented by: Arbitrage Management Group and Matthew Roberson

8.0 ACTION ITEMS:

8.1 2016-17 Preliminary Budget

The board will review and consider the 2016-17 Preliminary Budget.

Staff recommendation: The board approves the 2016-17 Preliminary Budget. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

8.2 Educator Effectiveness Plan (Attachment 8.2)

The board will review and consider the Educator Effectiveness Plan.

Staff recommendation: The board approves the Educator Effectiveness Plan. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

8.3 2016-17 Teacher Contracts (Attachment 8.3)

The board will review and consider the 2016-17 Teacher Contracts.

Staff recommendation: The board approves the 2016-17 Teacher Contracts. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

9.0 CONSENT CALENDAR

Consent Calendar Items are considered routine and may be enacted by a single motion.

9.1 Approval of the Minutes: April 11, 2016 (Attachment 9.1)

9.2 Check Register for April 2016 (Attachment 9.2)

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

10.0 BOARD COMMENTS:

11.0 ADJOURNMENT

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

The meeting was adjourned at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.
SPECIAL PRESENTATIONS MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sycamore Academy of Science and Cultural Arts
Telephone, (951) 678-5217;
FOR MORE INFORMATION
For more information concerning this agenda, please contact Sycamore Academy of Science and Cultural Arts
Telephone (951) 678-5217.



ARBITRAGE MANAGEMENT GROUP

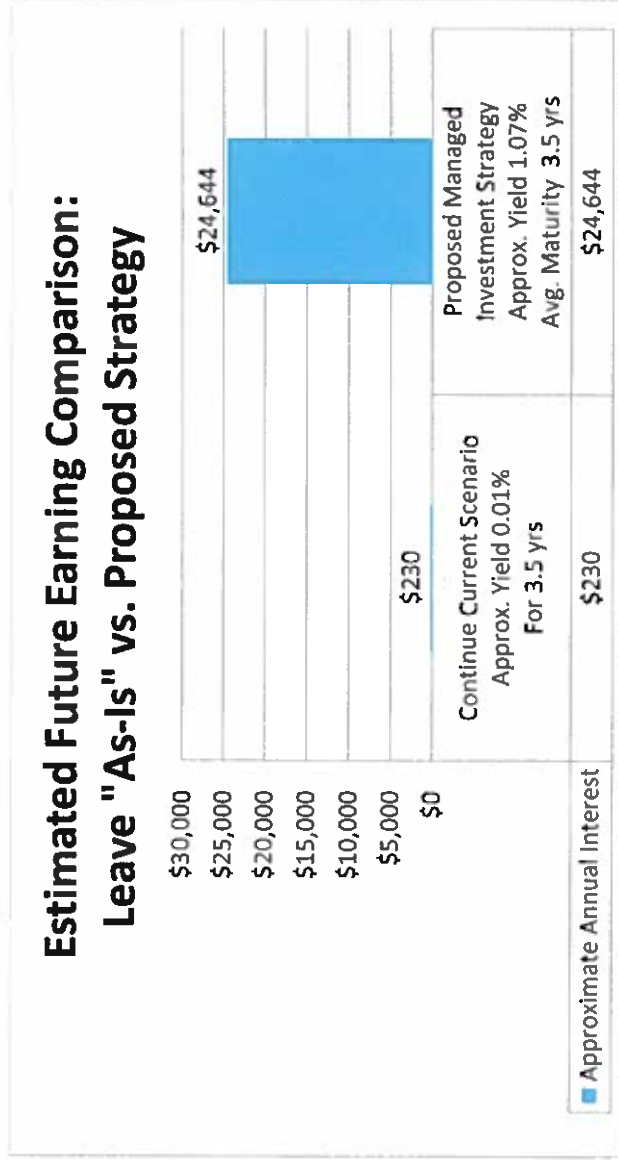
Specializing in Investment of Bond Proceeds

April 27, 2016

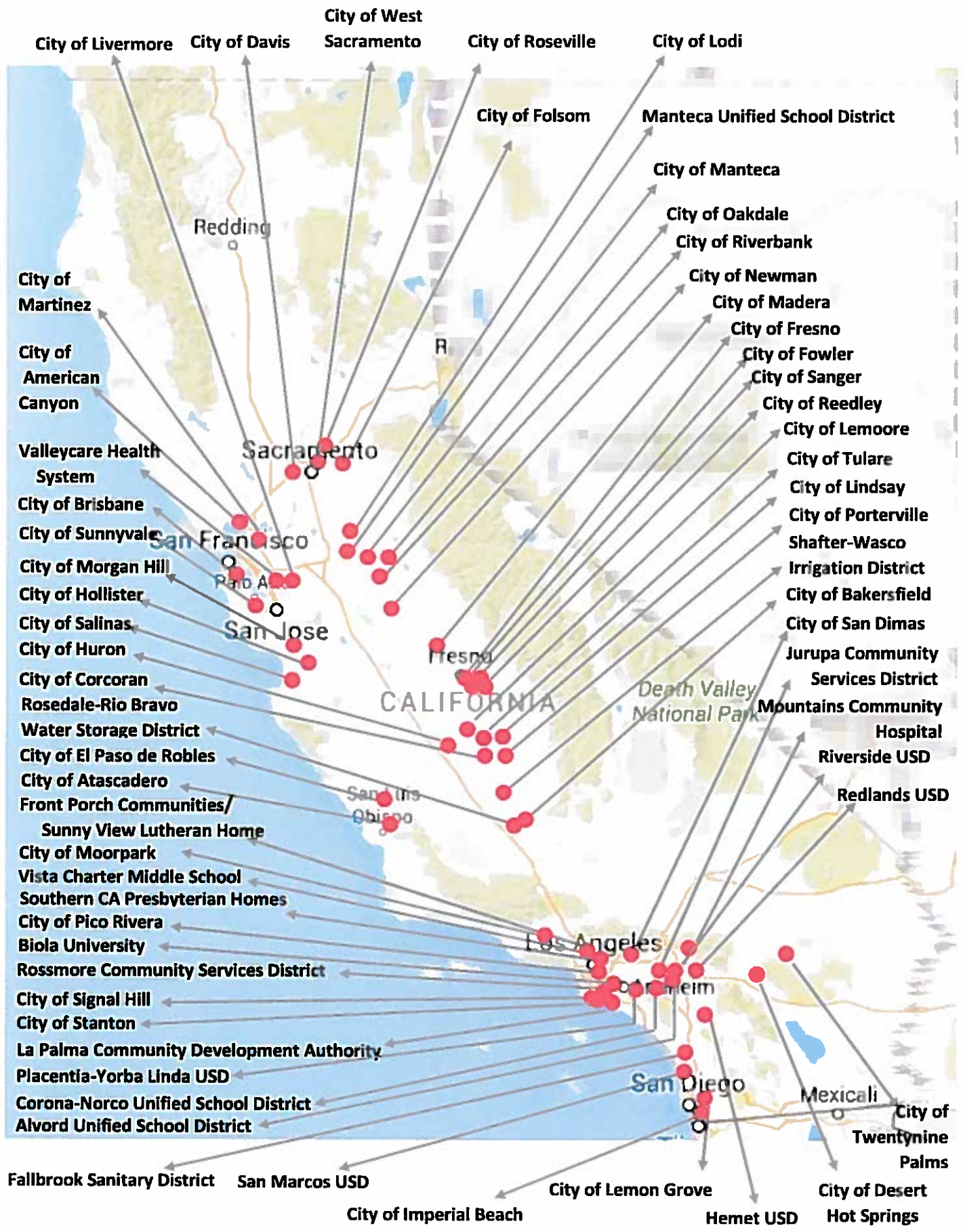
Sycamore Academy's 2014 Lease Revenue Bonds will mature on July 1, 2044. The Academy is required to hold a Debt Service Reserve Fund of \$658,062.50 in either cash or securities in safekeeping with U.S. Bank for the benefit of Bond Holders in the event of payment default. These funds are costing Sycamore Academy approximately 5.6% per year, and is believed to be defaulted to a money market account earning approximately 0.01% annually. The proposed arbitrage strategy consists of "Permitted Investments" as dictated in the Indenture to include U.S. Government Bonds and FDIC insured instruments that will be actively managed for additional financial gain opportunities; can be reinvested year after year at possibly higher yields and will earn approximately 1.07% annually.

After careful consideration of the State of California Investment Code and parameters of the Bond Indenture, we have created an investment strategy that might best position Sycamore Academy to recapture its accumulating cost of funds (Known as Negative Arbitrage). This recommendation spreads the portfolio into several different maturity dates. In a rising rate environment, shorter term securities could be reinvested at higher yields. In a decreasing environment, Arbitrage Management Group will monitor the portfolio for capital appreciation.

Below is a visual comparison of approximate net earnings that Sycamore will receive during the proposed 3.5 year average duration.



PLEASE NOTE: The information contained in this document is considered to be reliable, however Prospera Financial Services, Inc. does not represent that it is accurate or complete and it should not be relied upon as such. Investment recommendations by Prospera Financial Services, Inc. are made based on a client's specific investment objective, time horizon and risk tolerance. Information included in this document may not be suitable for all investors. Past performance is not a guarantee of future results and should not be considered a guarantee. Investment products are not FDIC insured, may lose value, and are not guaranteed by any federal government agency. Consult your investment consultant at AMG for more information.



City of Livermore

City of Davis

City of West Sacramento

City of Roseville

City of Lodi

Redding

City of Folsom

Manteca Unified School District

City of Manteca

City of Oakdale

City of Riverbank

City of Newman

City of Madera

City of Fresno

City of Fowler

City of Sanger

City of Reedley

City of Lemoore

City of Tulare

City of Lindsay

City of Porterville

Shafter-Wasco

Irrigation District

City of Bakersfield

City of San Dimas

Jurupa Community Services District

Mountains Community Hospital

Riverside USD

Redlands USD

Death Valley National Park

CALIFORNIA

Sacramento

San Francisco

San Jose

Fresno

San Luis Obispo

Los Angeles

Long Beach

San Diego

Mexicali

City of Twentynine Palms

City of Martinez

City of American Canyon

Valleycare Health System

City of Brisbane

City of Sunnyvale

City of Morgan Hill

City of Hollister

City of Salinas

City of Huron

City of Corcoran

Rosedale-Rio Bravo

Water Storage District

City of El Paso de Robles

City of Atascadero

Front Porch Communities/
Sunny View Lutheran Home

City of Moorpark

Vista Charter Middle School

Southern CA Presbyterian Homes

City of Pico Rivera

Biola University

Rossmore Community Services District

City of Signal Hill

City of Stanton

La Palma Community Development Authority

Placentia-Yorba Linda USD

Corona-Norco Unified School District

Alvord Unified School District

Fallbrook Sanitary District

San Marcos USD

City of Imperial Beach

City of Lemon Grove

Hemet USD

City of Desert Hot Springs

Charter School Name: Sycamore Academy of Science and Cultural Arts

TITLE: EDUCATOR EFFECTIVENESS BUDGET

DATE: April 7, 2016

PROPOSED: The Ronald Reagan Charter School Alliance Board should approve the Educator Effectiveness Budget to enable Sycamore Academy of Science and Cultural Arts to support the professional development of certificated teachers, administrators, and paraprofessionals. The proposed budget details the spending plan to facilitate the professional development of certificated teachers, administrators, and paraprofessionals in the areas of induction, support system for those identified as needing improvement, alignment of instruction to state content standards, and promotion of educator quality and effectiveness.

BACKGROUND: The State Budget is providing one-time funds for promoting educator effectiveness. Funds are allocated based on the number of prior-year FTE certificated staff. For Sycamore Academy of Science and Cultural Arts the amount allocated is: \$21,998

BUDGET PLAN:

CATEGORY	DESCRIPTION	AMOUNT
Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing and pursuant to Section 44259 of the California Education Code	2015-16 Center for Teacher Innovation – Induction program for beginning teacher support cost of stipends for coaches for 8 participants and support resources.	2015-16 \$13,000
	2016-17 Center for Teacher Innovation – Induction program for beginning teacher support cost of stipends for coaches for 6 participants and support resources.	2016-17 \$8,998
	2017-18	2017-18
Professional development, coaching, and support services for teachers who have been identified as needing	2015-16	2015-16

improvement or additional support	2016-17	2016-17
	2017-18	2017-18
Professional development for teachers and administrators that is aligned to the state content standards adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.8, 60605.11, 60605.85, as that section read on June 30, 2014, and 60811.3, as that section read on June 30, 2013, of the California Education Code	2015-16	2015-16
	2016-17	2016-17
	2017-18	2017-18
Activities to promote educator quality and effectiveness including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning	2015-16	2015-16
	2016-17	2016-17
	2017-18	2017-18

Sycamore Academy of Science and Cultural Arts

Budget Cash Flow - 2015-16

		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total	Budget	Variance
Beginning Cash Balance	July 1 Cash =	988,725	973,409	913,785	390,187	555,808	411,447	280,324	378,377	486,048	978,342	1,118,304	1,224,709				
A. REVENUES																	
1. Total, LCFF Sources		92,058	122,337	410,803	206,076	206,076	328,958	206,076	244,766	558,916	269,328	269,329	65,152	470,614	3,450,489	3,450,489	-
2. Total, Federal Revenues		-	-	-	-	-	-	-	-	-	-	-	-	109,000	109,000	109,000	-
3. Total, Other State Revenues		-	-	26,506	-	1,519	144,237	86,433	42,223	89,045	33,558	-	-	97,964	521,485	521,485	(0)
4. Total, Local Revenues		7,220	2,454	960	14,743	13,254	1,916	2,434	8,846	6,219	1,500	1,500	1,499	(12,065)	50,480	50,480	0
5. TOTAL REVENUES		99,278	124,791	438,269	220,819	220,849	475,111	294,943	295,835	654,180	304,386	270,829	66,651	665,513	4,131,454	4,131,454	0
B. EXPENDITURES																	
1. Certificated Salaries	1000-1999	-	107,909	117,728	113,720	120,340	137,918	119,022	116,047	118,058	128,448	128,448	161,575	-	1,369,213	1,369,213	0
2. Non-certificated Salaries	2000-2999	2,955	12,693	22,066	40,062	43,159	50,303	29,166	33,987	38,239	45,107	45,107	63,095	-	425,939	425,939	0
3. Employee Benefits	3000-3999	14,915	18,936	40,651	38,544	34,521	34,749	33,198	34,678	34,100	33,701	33,701	43,491	-	395,185	395,185	0
4. Books and Supplies	4000-4999	14,470	27,493	27,637	52,941	50,759	11,264	15,085	4,106	7,541	4,717	4,717	10,140	(20,280.00)	210,590	210,590	0
5. Services and Other Operating Expenditures	5000-5999	62,504	95,539	97,120	101,703	87,417	128,531	175,089	66,809	79,780	68,283	68,283	57,263	35,000	1,123,321	1,123,321	(0)
6. Capital Outlay	6000-6599	53	53	226	226	226	226	226	226	226	226	226	226	(2,366)	-	-	-
7. Other Outgo	7100-7299	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8. TOTAL EXPENDITURES		94,897	262,623	305,428	347,196	336,422	362,991	371,786	255,853	277,944	280,482	280,482	335,790	12,354	3,524,248	3,524,247	1
C. Operating Cash Flow		4,381	(137,832)	132,841	(126,377)	(115,573)	112,120	(76,843)	39,982	376,236	23,904	(9,653)	(269,139)	653,159	607,206	607,207	
D. OTHER FINANCING SOURCES / USES																	
1. Other Sources	8930-8979																
2. Less: Other Uses	7630-7699																
E. PRIOR YEAR TRANSACTIONS																	
1. ACCOUNTS RECEIVABLE		50,150	(1,003)	(355,256)	215,354	(27,072)	(402,013)	170,882	164,492	164,492	164,492	164,492	-				
2. PREPAID EXPENDITURES		14,516	(16,920)	964	7,380	(13,457)	(9,554)	20,488	2,562	2,562	2,562	2,562	(13,665)				
3. ACCOUNTS PAYABLE		85,323	(61,686)	239,470	(69,264)	(11,741)	(68,324)	16,474	99,365	50,996	50,996	50,996	(383,605)				
4. LOANS PAYABLE		-	-	-	-	-	-	-	-	(150,000)	-	-	-				
5. OTHER ADJUSTMENTS		(960)	(34,445)	62,677	-	-	(100,000)	-	-	150,000	-	-	72,728				
NET PRIOR YEAR TRANSACTIONS		(19,697)	78,208	(656,439)	291,998	(28,788)	(243,243)	174,896	67,689	116,058	116,058	116,058	297,212	-			
F. ENDING CASH BALANCE		973,409	913,785	390,187	555,808	411,447	280,324	378,377	486,048	978,342	1,118,304	1,224,709	1,252,782				

Budget Cash Flow - 2016-17

		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total	Budget	Variance	
Beginning Cash Balance		July 1 Cash =	1,252,782	1,642,253	1,425,243	1,328,008	1,459,670	1,434,762	1,406,594	1,544,235	1,511,919	1,517,061	1,714,249	1,675,544				
A. REVENUES																		
1.	Total, LCFF Sources		137,418	176,560	325,636	469,353	299,541	299,541	469,353	299,541	338,683	462,829	293,018	45,665	462,829	4,079,969	4,079,969	-
2.	Total, Federal Revenues		-	-	-	-	-	-	-	-	-	66,144	-	-	62,500	128,644	128,644	-
3.	Total, Other State Revenues		13,229	13,229	23,812	23,812	31,220	45,242	23,812	23,812	45,242	23,812	23,812	45,242	21,431	357,705	357,705	-
4.	Total, Local Revenues		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5. TOTAL REVENUES			150,647	189,788	349,448	493,165	330,761	344,784	493,165	323,353	383,925	552,785	316,829	90,908	546,760	4,566,318	4,566,318	-
B. EXPENDITURES																		
1.	Certificated Salaries	1000-1999	-	164,366.12	164,366.12	164,366.12	164,366.12	164,366.12	164,366.12	164,366.12	164,366.12	164,366.12	164,366.12	21,627.96	-	1,665,289	1,665,289	-
2.	Non-certificated Salaries	2000-2999	6,271	39,313	39,313	39,313	39,313	39,313	39,313	39,313	39,313	39,313	39,313	39,313	-	438,717	438,717	-
3.	Employee Benefits	3000-3999	21,121.60	21,121.60	49,689.92	49,689.92	49,689.92	49,689.92	49,689.92	49,689.92	49,689.92	49,689.92	49,689.92	49,689.92	-	539,142	539,142	-
4.	Books and Supplies	4000-4999	8,358.17	89,067.05	88,944.96	9,308.58	9,369.62	9,308.58	9,234.97	9,369.62	9,234.97	9,308.58	9,234.97	8,431.78	-	269,172	269,172	-
5.	Services and Other Operating Expenditures	5000-5999	78,583	92,931	104,369	98,825	92,931	110,274	92,919	92,931	116,179	92,919	92,931	93,539	3,506	1,162,835	1,162,835	-
6.	Capital Outlay	6000-6599	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7.	Other Outgo	7100-7299	-	-	-	-	-	-	-	-	-	-	-	-	40,800	40,800	40,800	-
8. TOTAL EXPENDITURES			114,335	406,798	446,683	361,502	355,669	372,952	355,524	355,669	378,783	355,597	355,535	212,602	44,306	4,115,955	4,115,955	-
C. Operating Cash Flow			36,312	(217,010)	(97,235)	131,662	(24,908)	(28,168)	137,641	(32,316)	5,142	197,188	(38,705)	(121,694)	502,454	450,363	450,363	
D. OTHER FINANCING SOURCES / USES																		
1.	Other Sources	8930-8979																
2.	Less: Other Uses	7630-7699																
E. PRIOR YEAR TRANSACTIONS																		
1.	ACCOUNTS RECEIVABLE		665,513															
2.	PREPAID EXPENDITURES																	
3.	ACCOUNTS PAYABLE		162,354															
4.	LOANS PAYABLE		150,000															
NET PRIOR YEAR TRANSACTIONS			353,159	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
F. ENDING CASH BALANCE			1,642,253	1,425,243	1,328,008	1,459,670	1,434,762	1,406,594	1,544,235	1,511,919	1,517,061	1,714,249	1,675,544	1,553,850				

Budget Cash Flow - 2017-18

		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total	Budget	Variance	
Beginning Cash Balance		July 1 Cash =	1,553,850	2,111,260	1,938,899	1,903,350	2,061,326	2,063,249	2,062,536	2,226,789	2,220,639	2,256,458	2,485,606	2,472,488				
A. REVENUES																		
1.	Total, LCFF Sources		159,642	202,297	372,666	514,480	344,229	344,229	514,480	344,229	386,884	507,370	337,120	49,765	507,370	4,584,759	4,584,759	-
2.	Total, Federal Revenues		-	-	-	-	-	-	-	-	-	72,081	-	-	62,500	134,581	134,581	-
3.	Total, Other State Revenues		14,416	14,416	25,949	25,949	34,022	49,304	25,949	25,949	49,304	25,949	49,304	23,354	389,815	389,815	-	
4.	Total, Local Revenues		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5. TOTAL REVENUES			174,058	216,713	398,615	540,429	378,251	393,532	540,429	370,178	436,188	605,401	363,069	99,068	5,109,225	5,109,155	-	
B. EXPENDITURES																		
1.	Certificated Salaries	1000-1999	-	173,797.11	173,797.11	173,797.11	173,797.11	173,797.11	173,797.11	173,797.11	173,797.11	173,797.11	173,797.11	22,276.80	-	1,760,248	1,760,248	-
2.	Non-certificated Salaries	2000-2999	6,460	40,493	40,493	40,493	40,493	40,493	40,493	40,493	40,493	40,493	40,493	40,493	-	451,878	451,878	-
3.	Employee Benefits	3000-3999	22,695.91	22,695.91	56,131.94	56,131.94	56,131.94	56,131.94	56,131.94	56,131.94	56,131.94	56,131.94	56,131.94	-	606,711	606,711	-	
4.	Books and Supplies	4000-4999	8,608.92	55,853.24	55,725.04	9,606.84	9,670.94	9,606.84	9,529.56	9,670.94	9,529.56	9,606.84	9,529.56	8,686.20	-	205,624	205,624	-
5.	Services and Other Operating Expenditures	5000-5999	81,338	96,236	108,017	102,425	96,236	114,217	96,224	96,236	120,418	96,224	96,236	96,715	3,584	1,204,103	1,204,103	-
6.	Capital Outlay	6000-6599	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7.	Other Outgo	7100-7299	-	-	-	-	-	-	-	-	-	-	-	45,848	-	45,848	45,848	-
8. TOTAL EXPENDITURES			119,102	389,074	434,163	382,453	376,328	394,246	376,175	376,328	400,369	376,253	376,187	224,302	49,432	4,274,412	4,274,412	-
C. Operating Cash Flow			54,956	(172,361)	(35,548)	157,976	1,923	(713)	164,253	(6,150)	35,819	229,148	(13,118)	(125,234)	543,793	834,743	834,743	
D. OTHER FINANCING SOURCES / USES																		
1.	Other Sources	8930-8979																
2.	Less: Other Uses	7630-7699																
E. PRIOR YEAR TRANSACTIONS																		
1.	ACCOUNTS RECEIVABLE		546,760															
2.	PREPAID EXPENDITURES																	
3.	ACCOUNTS PAYABLE		44,306															
4.	LOANS PAYABLE																	
NET PRIOR YEAR TRANSACTIONS			502,454	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
F. ENDING CASH BALANCE			2,111,260	1,938,899	1,903,350	2,061,326	2,063,249	2,062,536	2,226,789	2,220,639	2,256,458	2,485,606	2,472,488	2,347,255				

Budget Cash Flow - 2018-19

		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total	Budget	Variance	
Beginning Cash Balance		July 1 Cash =	2,347,255	2,964,776	2,798,455	2,783,426	2,876,842	2,901,404	2,923,072	3,023,079	3,039,356	3,098,375	3,264,985	3,274,113				
A. REVENUES																		
1.	Total, LCFF Sources		182,987	226,767	416,936	471,320	387,750	387,750	471,320	387,750	431,529	464,023	380,453	51,076	464,023	4,723,684	4,723,684	-
2.	Total, Federal Revenues		-	-	-	-	-	-	-	-	-	73,981	-	-	62,500	136,481	136,481	-
3.	Total, Other State Revenues		14,796	14,796	26,633	26,633	34,919	50,603	26,633	26,633	50,603	26,633	26,633	50,603	23,970	400,091	400,091	-
4.	Total, Local Revenues		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5. TOTAL REVENUES			197,783	241,563	443,569	497,953	422,669	438,353	497,953	414,383	482,133	564,638	407,086	101,680	550,493	5,260,256	5,260,256	-
B. EXPENDITURES																		
1.	Certificated Salaries	1000-1999	-	183,511.02	183,511.02	183,511.02	183,511.02	183,511.02	183,511.02	183,511.02	183,511.02	183,511.02	183,511.02	22,945.10	-	1,858,055	1,858,055	-
2.	Non-certificated Salaries	2000-2999	6,653	41,707	41,707	41,707	41,707	41,707	41,707	41,707	41,707	41,707	41,707	41,707	-	465,435	465,435	-
3.	Employee Benefits	3000-3999	24,206.84	24,206.84	62,920.80	62,920.80	62,920.80	62,920.80	62,920.80	62,920.80	62,920.80	62,920.80	62,920.80	62,920.80	-	677,622	677,622	-
4.	Books and Supplies	4000-4999	8,867.19	58,473.73	58,339.12	9,915.00	9,982.31	9,915.00	9,833.86	9,982.31	9,833.86	9,915.00	9,833.86	8,948.33	-	213,840	213,840	-
5.	Services and Other Operating Expenditures	5000-5999	84,327	99,985	112,120	106,484	99,985	118,630	99,973	99,985	125,141	99,973	99,985	100,137	3,664	1,250,389	1,250,389	-
6.	Capital Outlay	6000-6599	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7.	Other Outgo	7100-7299	-	-	-	-	-	-	-	-	-	-	-	-	47,237	47,237	47,237	-
8. TOTAL EXPENDITURES			124,055	407,884	458,598	404,538	398,107	416,684	397,946	398,107	423,114	398,027	397,958	236,659	50,900	4,512,577	4,512,577	-
C. Operating Cash Flow			73,728	(166,321)	(15,029)	93,415	24,562	21,668	100,007	16,276	59,019	166,610	9,128	(134,979)	499,593	747,679	747,679	
D. OTHER FINANCING SOURCES / USES																		
1.	Other Sources	8930-8979																
2.	Less: Other Uses	7630-7699																
E. PRIOR YEAR TRANSACTIONS																		
1.	ACCOUNTS RECEIVABLE		593,225															
2.	PREPAID EXPENDITURES																	
3.	ACCOUNTS PAYABLE		49,432															
4.	LOANS PAYABLE																	
NET PRIOR YEAR TRANSACTIONS			543,793	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
F. ENDING CASH BALANCE			2,964,776	2,798,455	2,783,426	2,876,842	2,901,404	2,923,072	3,023,079	3,039,356	3,098,375	3,264,985	3,274,113	3,139,133				

Budget Cash Flow - 2019-20

		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total	Budget	Variance	
Beginning Cash Balance		July 1 Cash =	3,139,133	3,730,559	3,572,890	3,580,353	3,615,149	3,664,984	3,711,240	3,752,957	3,794,506	3,877,791	3,986,107	4,020,516				
A. REVENUES																		
1.	Total, LCFF Sources		206,610	250,389	459,457	430,270	430,270	430,270	430,270	430,270	474,050	422,974	422,974	51,076	422,974	4,861,854	4,861,854	-
2.	Total, Federal Revenues		-	-	-	-	-	-	-	-	-	73,981	-	-	62,500	136,481	136,481	-
3.	Total, Other State Revenues		14,796	14,796	26,633	26,633	34,919	50,603	26,633	26,633	50,603	26,633	26,633	50,603	23,970	400,091	400,091	-
4.	Total, Local Revenues		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5. TOTAL REVENUES			221,406	265,186	486,090	456,903	465,189	480,873	456,903	456,903	524,653	523,588	449,607	101,680	509,444	5,398,426	5,398,426	-
B. EXPENDITURES																		
1.	Certificated Salaries	1000-1999	-	189,016.35	189,016.35	189,016.35	189,016.35	189,016.35	189,016.35	189,016.35	189,016.35	189,016.35	189,016.35	23,633.46	-	1,913,797	1,913,797	-
2.	Non-certificated Salaries	2000-2999	6,853	42,959	42,959	42,959	42,959	42,959	42,959	42,959	42,959	42,959	42,959	42,959	-	479,398	479,398	-
3.	Employee Benefits	3000-3999	25,815.51	25,815.51	69,231.41	69,231.41	69,231.41	69,231.41	69,231.41	69,231.41	69,231.41	69,231.41	69,231.41	-	-	743,945	743,945	-
4.	Books and Supplies	4000-4999	9,133.20	61,220.07	61,078.73	10,233.41	10,304.08	10,233.41	10,148.21	10,304.08	10,148.21	10,233.41	10,148.21	9,218.41	-	222,403	222,403	-
5.	Services and Other Operating Expenditures	5000-5999	87,772	103,844	116,342	110,668	103,844	123,178	103,831	103,844	130,014	103,831	103,844	104,028	3,745	1,298,784	1,298,784	-
6.	Capital Outlay	6000-6599	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7.	Other Outgo	7100-7299	-	-	-	-	-	-	-	-	-	-	-	-	48,619	48,619	48,619	-
8. TOTAL EXPENDITURES			129,573	422,854	478,627	422,107	415,354	434,618	415,186	415,354	441,369	415,271	415,198	249,069	52,364	4,706,946	4,706,946	-
C. Operating Cash Flow			91,832	(157,669)	7,463	34,796	49,835	46,255	41,717	41,549	83,284	108,317	34,409	(147,390)	457,080	691,480	691,480	
D. OTHER FINANCING SOURCES / USES																		
1.	Other Sources	8930-8979																
2.	Less: Other Uses	7630-7699																
E. PRIOR YEAR TRANSACTIONS																		
1.	ACCOUNTS RECEIVABLE		550,493															
2.	PREPAID EXPENDITURES																	
3.	ACCOUNTS PAYABLE		50,900															
4.	LOANS PAYABLE																	
NET PRIOR YEAR TRANSACTIONS			499,593	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
F. ENDING CASH BALANCE			3,730,559	3,572,890	3,580,353	3,615,149	3,664,984	3,711,240	3,752,957	3,794,506	3,877,791	3,986,107	4,020,516	3,873,126				

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

AT-WILL EMPLOYMENT AGREEMENT FOR:

TEACHER

Between **Sycamore Academy of Science and Cultural Arts**

And

NAME

THIS AT-WILL EMPLOYMENT AGREEMENT ("Agreement") is entered into by and between **NAME** ("Employee"), an educator holding a valid California teaching credential and the Board of Directors ("Board") of Sycamore Academy of Science and Cultural Arts ("SASCA"), a California public charter school approved by the Lake Elsinore Unified School District ("District"). SASCA desires to hire Employees who will assist SASCA in achieving the goals and meeting the requirements of SASCA's Charter. The Board desires to engage the services of the Employee for purposes of assisting SASCA in implementing its purposes, policies, and procedures. The parties recognize that SASCA generally exempt from the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992 or other relevant law.

WHEREAS, SASCA and Employee wish to enter into an at-will employment relationship under the conditions set forth herein, the parties hereby agree as follows:

A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT

1. SASCA has been established and operates pursuant to the Charter Schools Act of 1992, Cal. Ed. Code section 47600, et seq. SASCA's Charter is provided to you separately in a soft copy file and is incorporated by reference herein. Employee agrees to read and become familiar with the provisions of SASCA's Charter and to act always in accordance with the educational mission, policies and procedures described therein. SASCA has been duly approved by the Board of Education of the District.
2. Employee understands that SASCA is a separate legal entity from the District and is the exclusive public school employer of the Employee for purposes of Cal. Govt. Code section 3540.1. The District is not liable for any debts or obligations of SASCA, and Employee expressly recognizes that he/she is being employed by SASCA and not the District.
3. Employee understands that, pursuant to Cal. Ed. Code section 47610, SASCA must comply with all of the provisions set forth in its charter, but is otherwise generally exempt from the laws governing school districts except as specified in Education Code section 47610, in SASCA's Charter or other relevant law.

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

Employee is willing and qualified to provide the services referenced above. SASCA has need of the Employee's services and therefore desires to employ the Employee.

Employment terms are governed by this Agreement and the current SASCA charter, handbooks, policies, procedures, rules or regulations as adopted and amended from time to time by the Board.

B. EMPLOYMENT AT-WILL

At any time during the course of this agreement, SASCA may terminate this Agreement with or without cause by written notice to the Employee.

Employee also may be demoted or disciplined and the terms of his or her employment may be altered at any time, with or without cause, at the discretion of SASCA.

No one other than the Board of SASCA has the authority to alter this arrangement, to enter into an agreement for employment for a specified period of time, or to make any agreement contrary to the term of this Agreement, and any such agreement must be in writing and must be signed by the Board of SASCA and by the affected Employee and must specifically state the intention to alter this "at-will" relationship.

C. EMPLOYMENT TERMS AND CONDITIONS

1. Duties

Employee will perform such duties as SASCA may reasonably assign and Employee will abide by all of SASCA's policies and procedures as adopted and amended from time to time. Employee further agrees to abide by the provisions of SASCA's charter and perform the duties of this position as stated in the TEACHER job description. A soft copy of the TEACHER job description is available on the website.

The Employee further agrees that he/she shall at all times faithfully, industriously, and to the best of his/her ability perform all of the duties that may be required of the Employee pursuant to the express and implicit terms of this Agreement, including but not limited to:

1. Teaching students at SASCA as assigned by the Teacher's Administrator;
2. Assisting the Teacher's Administrator to achieve specified objectives;
3. Fulfilling the functions enumerated in the Teacher's job description;
4. Such other duties as assigned by the Board of SASCA or the Teacher's

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

Administrator as necessary in SASCA's sole discretion and judgment to effectuate the purposes of this Agreement. The Teacher understands that SASCA may at times make assignments that are in addition to those expressly described in this Agreement. In addition, the Teacher shall attend any planned school events or training or planning sessions before or during the school year;

5. The Teacher will perform such duties as SASCA may reasonably assign and will abide by all SASCA's policies and procedures as adopted and amended from time to time. Teacher further agrees to abide by the provisions of SASCA's charter.
6. Teachers will comply with SASCA's policies and procedures related to Independent Study including but not limited to:
 - Provide assignment representative of classroom instruction;
 - Sign contracts prior to start date;
 - Collect work within 20 school days;
 - Notify administration if a student misses three (3) assignments;
 - Provide work samples to the office that are signed and evaluated with a notation of time value.

Employee understands that participation in events outside of "normal" business hours, on normal business days, is required and such participation is part of their duties as a teacher. These events include but are not limited to Showcases, P.I.E. events, Carnival, at least one Board meeting per school year and parent-student-teacher conferences. Teachers are also strongly encouraged to participate in other school sponsored events.

2. Term of Employment and Work Schedule

The current school year calendar is provided in soft copy and incorporated by reference herein.

Subject to earlier termination as an at-will Employee and as provided in this agreement, this agreement shall terminate automatically at midnight on the final day of the school year as specified in the school calendar.

The Employee shall work a total of one hundred ninety (190) workdays during the 2016-2017 school calendar year. Employee understands that the workdays during a school year include paid professional development days, as specified in the school calendar and that the Employee must work days preceding and following the school year, as shown on the school calendar, to fulfill all the obligations of this agreement. The work day for this position shall be 8 hours for instructional or professional development day. Teachers must be prepared to receive students a minimum of 15 minutes prior to class time. End

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

time is upon completion of duties including scheduled meetings or professional development.

3. Preclusion of Outside Business Activities

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with SASCA. Employee is expressly prohibited from using SASCA property and equipment to render services for any other person or entity without written consent.

4. Compensation

Employee will receive a daily rate of **\$XXX.XX** for teaching duties.

TOTAL ANNUAL COMPENSATION IS ESTIMATED TO BE APPROXIMATELY **\$XX,XXX.**

Compensation earned will be paid to Employee on Employer's regular paydays, subject to legally required withholdings and deductions and such other withholdings and deductions authorized by Employee. If the Employee fails to complete the Term of this Agreement for any reason whatsoever, Employee is entitled to be paid the annual salary prorated to the amount of work actually performed.

5. Stipend Schedule

Stipends are earned throughout the calendar year as each task(s) or project(s) required to earn a Stipend is completed. Earned Stipends are paid throughout the calendar year at a frequency that is determined by the type of stipend. Stipends are subject to pro rata reductions for tasks or projects not completed.

6. Employee Benefits

Upon hire for full-time employment, Employee will be entitled to participate in designated Employee benefit programs and plans established by SASCA for the benefit of its Employees, which from time to time may be amended and modified by SASCA. The total benefit package for the 2016-2017 school year is estimated to be \$10,000.00.

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

Please initial your election or non-election of the SASCA Employee Benefit package below.

Yes, I want to sign up for the employee benefits package. _____initial

No, I do not want to sign up for the employee benefits package; I have health insurance through other means. I prefer the pay-out option (50% of the package amount). _____initial

7. Qualifications

The Teacher must maintain a valid California teaching credential at all times while Teacher is employed by SASCA. Employee understands that employment is contingent upon verification and maintenance of applicable licensure, credentials (compliant with NCLB) and other legally required qualifications, including but not limited to fingerprint clearance from the Bureau of Criminal Identification and Information, Civil Check, and T.B. testing.

8. Employee Rights

Employment at SASCA is "at will." Employment rights and benefits at SASCA shall only be as specified in this Employment Agreement, SASCA's Charter, the Charter Schools Act and SASCA's Employment Handbook, which from time to time may be amended and modified by SASCA and do not create any property right or entitlement. Employment rights and benefits may be affected by other applicable agreements or directives or advisories from the California Department of Education or State Board of Education and other applicable state and federal law, including state and federal laws prohibiting discrimination or harassment in the workplace.

9. Intellectual Property

1. *Ownership.* All intellectual property developed by or for SASCA under this Agreement will be owned by SASCA including, without limitation, works of authorship (e.g., writings, graphic designs and computer programs); inventions (whether tangible or intangible); and, trademarks. However, the following intellectual property is *excluded* from ownership by SASCA under this Agreement, absent further agreement with Teacher:

- a. That which is developed without use of equipment, supplies, facilities or trade secret information of SASCA, and entirely on Teacher's own time, which also (a) does not relate (1) to the business of SASCA; (2) to SASCA's actual or demonstrably anticipated research or development; or (b) which does not result from work performed by Teacher for SASCA. (See California Labor Code Section 2870)

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

2. *Protection.* SASCA may, at its sole discretion and at its own expense, choose to seek, obtain, maintain, enforce, or forego any form of protection for intellectual property owned by it under this Agreement.
3. *Cooperation.* At SASCA's expense, Teacher will cooperate with SASCA to facilitate the provisions of this section of the Agreement, without limitation, through execution of assignments, execution of formal documents to support applications for intellectual property protection, and providing testimony in litigation to enforce or defend SASCA's intellectual property rights.

10. Proprietary Property

SASCA's proprietary property is the personal property of SASCA and constitutes confidential trade secrets and curriculum, which comprises the substance of SASCA's business. As part of the consideration for Teacher's employment and the compensation received from SASCA, Teacher agrees at all times, both during or after termination of employment, except as necessary in the ordinary course of performing duties as an employee of SASCA:

1. Teacher shall keep in the strictest confidence and trust all proprietary information.
2. Teacher shall not knowingly use, reproduce, disseminate, disclose, publish, or do anything related to any proprietary information or rights for any unauthorized purpose.
3. Teacher shall at all times during employment promptly advise SASCA of any knowledge that employee may have of any unauthorized release or use of SASCA's proprietary information.

"Proprietary Information" means information (a) that is not known by actual or potential competitors of SASCA or is generally unavailable to the public, (b) that has been created, discovered, developed, or otherwise conveyed to SASCA, and (c) that has material economic value or potential material economic value to SASCA's present and future educational operations. "Proprietary Information" shall include trade secrets (as that term is defined under California Civil code Section 3426.1) and all other discoveries, developments, designs, improvements, inventions, formulas, software programs, processes, techniques, know-how, data, research, techniques, technical data, and any modifications or enhancements of any of the foregoing, and all program, marketing, sales, or other financial or business information disclosed to employee by SASCA.

11. Evaluation

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

SASCA shall evaluate and assess in writing the performance of the Teacher as specified in SASCA personnel policies and pursuant to any other formally adopted evaluation procedures.

12. Tenure

During the term of this Agreement, Employee shall not acquire or accrue tenure, or any employment rights with SASCA.

13. Licensure

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure or credentials.

14. Child Abuse and Neglect Reporting

Cal. Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident.

By executing this Agreement, the Employee acknowledges he or she is a childcare custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

D. GENERAL PROVISIONS

1. Waiver of Breach

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. Assignment

This Agreement is not assignable by either party without prior written consent of the other party.

3. Governing Law

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

4. Entire Agreement

This Agreement, together with the exhibits and schedules hereto, constitutes the entire understandings and agreements of and between the parties with respect to the subject matter hereof and supersedes all prior contemporaneous agreements or understandings, inducements or conditions, express implied, written or oral, between the parties. There are no oral understandings, terms, or conditions, and neither party has relied upon any representations, express or implied, not contained in the Agreement. The express terms of this Agreement control and supersede any course of performance or usage of the trade inconsistent with any of the terms of this Agreement.

5. Modifications

Any modifications or amendments of any of the terms and conditions of this Agreement must be expressly made by the parties hereto in writing.

6. Severability

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions hereof will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

7. Arbitration

Any controversy, dispute or claim arising out of or relating to Teacher's employment by SASCA shall be settled through binding arbitration, pursuant to SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS EMPLOYER/EMPLOYEE ARBITRATION AGREEMENT, incorporated by reference herein and attached to this agreement.

E. ACCEPTANCE OF EMPLOYMENT

By signing below, Employee declares as follows:

1. I have read this Agreement and accept employment with SASCA on the terms specified herein.
2. I have read the SASCA charter school petition.
3. All information I have provided to SASCA related to my employment is true and accurate.
4. I have access to the following related documents in electronic form, including
1. TEACHER job description), 2. School Calendar, 3. Stipend Schedule, 4. SASCA Employee Handbook and 5. SASCA Charter.

SYCAMORE ACADEMY OF SCIENCE AND CULTURAL ARTS

Employee Signature: _____

Address: _____

Telephone: _____

Teacher Credential Number: _____

Date: _____

SASCA Approval (Director/Principal): _____

Date: _____



Ronald Reagan Charter School Alliance

Regular Board Meeting Agenda

23151 Palomar Street

Wildomar, CA 92595

Phone: (951) 678-5217

April 11, 2016 @6:00 p.m.

<u>Board Members</u>	
Roland Skumawitz, President	
Ingrid Flores	
Elizabeth Halikis	
Daniel Leavitt, Secretary/Treasurer	

1.0 CALL TO ORDER

Introduction of Guests

The meeting was called to order by the Board Chair at 6:20p.m.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

Other guests present:

Matthew Roberson

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Mrs. Halikis Second: Mr. Leavitt Vote: 4 - 0

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

6.0 INFORMATION SESSION:

6.1 Teacher's Report

Report on classroom activities and events.

Presented by: Sadie Mata and Nicole Amies, Sycamore Academy Teachers

6.2 Financial Report (Attachment 6.2)

Presentation of the status of Sycamore Academy finances.

Presented by: Roy Kim, SavantCo Education

6.3 Special Education Report

Report on Sycamore Academy's Special Education Program including current data, services and needs.

Presented by: Tanya Meeks and Jennifer Smith, Education Specialists and Tess Brown, Student Support Services Coordinator

- 6.4 **Director's Report**
Presentation regarding school administration and update on current legislation that may impact the school.
Presented by: Barbara Hale, Executive Director/Principal
- 6.5 **School Report**
Update on Sycamore's education program, assessments, WASC and professional development.
Presented by: Jeff Morabito, Assistant Principal
- 6.7 **Operations Report**
Presentation on enrollment and attendance data. Operations status report.
Presented by: Laura Girard, Operations Coordinator

7.0 OPEN BOARD SEAT APPLICANT PRESENTATIONS

- Matthew Roberson

8.0 ACTION ITEMS:

- 8.1 **Appoint New Board member for open board seat**
The board appoints Matthew Roberson to the board.

Motion: Mr. Leavitt Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

- 8.2 **2015-16 Education Protection Account (Attachment 8.2)**
The board will review and consider the 2015-16 Education Protection Account.

Staff recommendation: The board approves the 2015-16 Education Protection Account. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Mr. Leavitt Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

- 8.3 **2016/17 School Calendar (Attachment 8.3)**
The board will review and consider the 3 options for 2016/17 School Calendar. Option C was chosen as the approved calendar.

Staff recommendation: The board select and approves 1 of the 3 calendar options. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

8.4 2016/17 Bell Schedule and Instructional Minutes (Attachment 8.4)

The board will review and consider options for the 2016/17 Bell Schedule and Instructional Minutes.

Staff recommendation: The board select and approves the Bell Schedule and Instructional Minutes options. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

8.5 2016/17 Staffing Plan (Attachment 8.5)

The board will review and consider the 2016/17 Staffing Plan.

Staff recommendation: The board approves the 2016/17 Staffing Plan. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

9.0 PUBLIC HEARING

Meeting opened at: 7:19p.m.

9.1 Educator Effectiveness Plan

This hearing is intended to allow for additional public comments and recommendations regarding the Educator Effectiveness Plan.

Meeting closed at: 7:21p.m.

10.0 CONSENT CALENDAR

Consent Calendar Items are considered routine and may be enacted by a single motion.

10.1 Approval of the Minutes: February 23, 2016 (Attachment 10.1)

10.2 Check Register for February 2016 (Attachment 10.2)

10.3 Check Register for March 2016 (Attachment 10.3)

Motion: Mr. Leavitt Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	X	
Dr. Ingrid Flores	X	
Mrs. Elizabeth Halikis	X	
Mr. Daniel Leavitt	X	

11.0 BOARD COMMENTS:

No comments.

12.0 ADJOURNMENT

Motion: Dr. Flores Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	X	
Dr. Ingrid Flores	X	
Mrs. Elizabeth Halikis	X	
Mr. Daniel Leavitt	X	

The meeting was adjourned at 7:23p.m..